

## Holder of the document

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Kovács	Dorka	
4 DATE OF BIRTH	5 NATIONALITY	
2003-09-19	Hungarian	

## Issuing organisation

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## Sending partner

9 NAME AND ADDRESS *	10 STAMP AND/OR SIGNATURE
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\* Headings marked with an asterisk are mandatory.

The Europass Mobility is only valid if it is signed by the holder of the document, by the reference persons/mentors and it has to be signed and stamped by the sending and host partners.

Europass mobility is a standard European document, which records details of the contents and the results - in terms of skills competences or of academic achievements - of a period that a person of whatever age, educational level and occupational status has spent in another European country (UE/EFTA/EEA and candidate countries) for learning purposes.

## Description of the mobility experience

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### 21 OBJECTIVE OF THE MOBILITY EXPERIENCE \*

Improve vocational skills and competencies by the help of vocational training spent in another European country. Train and complete the holder's vocational education and training.

### 22 EDUCATION OR TRAINING INITIATIVE IN THE COURSE OF WHICH THE MOBILITY EXPERIENCE WAS COMPLETED

Secondary school studies, vocational education for commerce

### 23 COMMUNITY OR MOBILITY PROGRAMME INVOLVED

Erasmus+ mobility project for VET learners and staff (KA1)

### DURATION OF THE MOBILITY EXPERIENCE

24 FROM \* 2022-06-26

25 TO \* 2022-07-22

## Skills acquired during the mobility experience

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### 26A ACTIVITIES/TASKS CARRIED OUT \*

getting in touch with distribution channels- assisting the reception of goods- preparing goods for the shop floor- putting price labels on goods- display goods on the shelves- stocking and warehousing the goods- assisting customers and providing excellent customer service- working in a busy environment- dealing with customer complaints

### 27A JOB-RELATED SKILLS

- gaining skills in independent work, task and time management, problem solving- gaining knowledge about enterprises in Malta- finding out structures and activities of retail units in Malta

### 28A LANGUAGE SKILLS

Enriched written and oral English vocabulary with professional terms.Using language encountered in the work situation.

### 29A COMPUTER SKILLS

Using Word, Excel, Powerpoint.Using social media and IT communication channels to keep contact with supervisors and mentors.

### 30A ORGANISATIONAL/MANAGERIAL SKILLS

Working in a team. Sharing information with other colleagues, asking for and accepting other colleagues' opinions and ideas, starting own initiatives, actively taking part in problem solving.

### 31A COMMUNICATION SKILLS

Being able to express polite opinions, clearly and openly handling complaint situations, communicating properly and friendly with colleagues and clients alike. Gaining confidence by using English language while working in another country and culture.

### 32A OTHER SKILLS

### 33A DATE \*

2022-09-27

### 34A SIGNATURE OF THE REFERENCE PERSON/MENTOR \*

### 35A SIGNATURE OF THE HOLDER